



**CITY OF LEON VALLEY  
ECONOMIC DEVELOPMENT CORPORATION (LVEDC)**

**Leon Valley City Hall**  
6400 El Verde Road, Leon Valley, Texas 78238  
Wednesday, March 23, 2016

**AGENDA**

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1. 6:00 p.m. - Call to Order and Determine if Quorum is Present
2. **Citizens to be Heard** "Citizens to be heard" is for the LVEDC to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the LVEDC. Should a member of the public bring an item to the LVEDC, for which the subject was not posted on the agenda of that meeting, the LVEDC may receive the information but cannot act upon it during the meeting. LVEDC may direct staff to contact the requestor or ask that the issue be placed on a future agenda for discussion by the LVEDC.  
  
Note: The LVEDC may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however the LVEDC may present any factual response to items brought up by citizens. [Attorney General Opinion- JC 01691]
3. Consider, Discuss and Take Action to Approve LVEDC Minutes – September 23, 2015 (amended) and December 17, 2015 and Finance Committee Minutes- January 13, 2016 and February 6, 2016
4. Discuss and take action on financial report and expenditures for February 2016 by LVEDC *Treasurer and President (M. McCarley and P. Manea)*
5. Consider, discuss and take action to approve LVEDC Articles of Incorporation as amended and approved by the Leon Valley City Council on March 1, 2016, and instruct LVEDC Attorney to file with Texas Secretary of State *(P. Manea)*
6. Consider, discuss and take action to approve LVEDC Bylaws as amended and approved by the Leon Valley City Council on March 1, 2016, and instruct LVEDC Attorney to file with Texas Secretary of State *(P. Manea)*
7. Update and discussion on Texas Secretary of State's receipt of LVEDC Nonprofit Periodic Report on February 29, 2016 *(Roxann Pais Cotroneo, LVEDC Attorney)*
8. Update and discussion on contract termination between LVEDC and Patterson & Associates *(Roxann Pais Cotroneo, LVEDC Attorney)*
9. Presentation and discussion on state-mandated Performance Agreement requirements *(Roxann Pais Cotroneo, LVEDC Attorney)*
10. **CLOSED/EXECUTIVE SESSION:**  
Meet in executive session pursuant to Section 551.071 of the Texas Public Information Act to meet with its attorney on a matter in which the duty of the attorney to the City of Leon Valley Economic Development Corporation under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Public Information Act, regarding a performance agreement with the Leon Valley Area Chamber of Commerce. *(Roxann Pais Cotroneo, LVEDC Attorney)*
11. **OPEN SESSION:** Consider, discuss and take action, if any, on any item discussed in Executive Session.

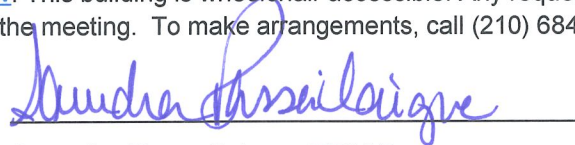
12. Consider, discuss and take action to purchase desktop software called Nitro Pro the administrative use.  
(P. Manea)
13. Consider, discuss and take action to adopt Resolution #2016-05 and approve a contract with ED Suite to provide a Proposal Suite account which includes cloud storage, proposal tracking, notifications, team accounts and PDF conversions. (P. Manea)
14. Report from LVEDC Board members on Façade and Signage follow-up with approved vendors. (P. Manea)
15. Announcements
  - a) Volunteer Appreciation Dinner, Wednesday, April 6, 2016 at 6:00 p.m. (A. Federico)
  - b) Next Finance Committee Meeting April 20, 2016
  - c) Next LVEDC Meeting April 27, 2016 at 6:00 p.m.
  - d) Website Domain Update (P. Manea)
  - e) Possible Special LVEDC Meeting To Review 2016 Comprehensive Master Plan-Date TBA (P. Manea)
16. Adjourn

The public is hereby notified that notices for all regular and special meetings of the City of Leon Valley Economic Development Corporation ("LVEDC") will no longer distinguish between matters to be discussed in open or closed session of the meeting. The practice in accordance with rulings of the Texas Attorney General allows the LVEDC to convene in closed session to discuss any matter listed on the agenda so authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding prospective gift), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), 551.087 (economic development), and 551.088 (deliberation regarding test item). **THE LVEDC MAY TAKE APPROPRIATE OFFICIAL ACTION ON ANY AGENDA ITEM.**

**Attendance by Other Elected or Appointed Officials:**

*It is anticipated that members of City Council or any other City boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of City Council and any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These City Council members and members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].*

I hereby certify that the above NOTICE OF PUBLIC MEETING(S) AND AGENDA OF CITY OF LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION was posted on the Bulletin Board, at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, on the 18<sup>th</sup> of March 2016 at 11:00 a.m. and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391.



Sandra Passailaigue, TRMC  
City Secretary  
City of Leon Valley

